

Scribes Bylaws

Article 1 — Membership

1. Full Members

a. Four Categories. There are four categories of full membership:

- regular member
- sustaining member
- life member
- institutional member

Any ABA-approved law school or any federal or state appellate court may become an institutional member — in which case each faculty member or judge who meets the eligibility requirements of the Constitution, Article 2, section 1, becomes a Scribes member. In appropriate circumstances, any other deserving legal organization or law firm may become an institutional member by a majority vote of the Board — in which case the Executive Director, under guidelines established by the Board, may determine how many of its members qualify as Scribes members.

b. Determining Eligibility. The Executive Director must determine whether a person meets the eligibility requirements for full membership. The requirements should be liberally construed, and the Executive Director may rely on the information provided in the application form.

2. Associate Members

a. Members of the Legal Profession. A member of the legal profession who is not otherwise qualified for membership but shares the goals in the Constitution, Article 1, may be approved for associate membership on the Executive Director's recommendation.

b. Persons Who Are Not Members of the Legal Profession. A person who is not a member of the legal profession but is otherwise qualified for membership may be approved for associate membership on the Executive Director's recommendation.

c. Dues and Rights. An associate member must pay the same dues as a regular member. An associate member has no right to vote or to be elected to the Board but has all the other rights of membership.

3. Student-Editor Members

Any student member of a law journal may become a student-editor member for one year by paying \$15. After one year, the membership may be renewed for another year only if the student is still in

law school. A student-editor has no right to be elected to the Board but has all the other rights of membership.

Article 2 — Dues

1. Amount. Each full member must pay dues as follows:

- regular member — \$65 annually
- sustaining member — \$100 annually
- life member — \$1,000 as a one-time contribution
- institutional member — \$350 annually for an institution with fewer than 10 eligible members of its own; \$650 annually for an institution with 10 to 100 eligible members; and for an organization with more than 100 eligible members, \$650 annually plus \$20 for each additional member over 100

2. When Payable. Dues are payable each year on a date set by the Board. A person or institution who joins less than 6 months before that date is treated as having paid for the year after that date. The Board may remit a member's dues under special circumstances.

3. Default. A member in default must be given at least one notice of the default. A member in default for two years ceases to be a member.

Article 3 — Officers

1. Duties. The officers must perform the duties ordinarily performed by such officers, together with the duties prescribed by the Constitution and these bylaws, or by a decision of the Board that does not conflict with the Constitution or these bylaws.

2. Finances. At each annual Board meeting and at any other time the Board requests, the Treasurer must report on the finances of Scribes and the funds passing through the Treasurer's hands. Throughout the year, the Executive Director must keep accurate records of the income and expenses of Scribes. The President may ask a licensed public accountant to examine and audit any Treasurer's report, along with the records of Scribes.